



Business Meeting
March 30, 2011
Hard Rock Hotel
Albuquerque, NM

Call to Order

President Amanda Hammer called the meeting to order at 12:45pm with introductions of the 2011 Board members, conference committee, exhibitors, in addition to recognizing first time attendees to the NMAFAA Conference.

Minutes

Minutes of the October 29, 2010 meeting were distributed. A motion was made by Lee Carrillo to approve the minutes with corrections. Betty seconded the motion. Motion carried.

Officers' Reports:

Presidents' Report by Amanda Hammer

Committee Assignments-Amanda stated that volunteer forms are on the table and asked for the members to volunteer on committees and reiterated meetings are usually done by email or conference calls.

Legislative Issues:

HB 129 has been passed and chaptered- State employees will contribute more money and employers will contribute less money to the state retirement fund.

SB 187-vetoed

For further legislative updates, Amanda referred to Karen Kennedy at her HED update on Thursday

Past Presidents' Report-Betty Dever

Long Range Planning and Outreach-

Next year's conference site location will be in Las Cruces, NM as decided by the Board.

President-Elects' Report-Gladys Chairez

Finance Committee

Introduced the committee, Marliss Monette, Lee Carrillo, Regina Madrid, Diana Campos, and Amanda Hammer. No findings were found except for procedural findings.

Expense reports were missing and mileage reimbursement were also an issue. Finance Committee recommended all expense reports have receipts attached and President will create a form.

A distance estimator will be required for all travel reimbursement. All invoices should have supporting documentation. NMAFAA Board has moved forward to change the Policies and Procedures Manual to reflect these findings

Regina will move forward in reviewing the 2009 books

Treasurer's Report-Regina Madrid

Financial Reports

The Balance Sheet and Profit and Loss detail sheets were distributed to everyone.

Transferred savings to Wells Fargo due to location and convenience across the State.

Interest rates were reviewed and were comparable at Wells Fargo.

Alfredo Montoya moved to approve treasurers' report. Michael Montoya seconded motion. Motion carried.

Membership

39 members including 8 affiliates and 31 institutions.

Lee asked how many institutions are in the state of NM. Amanda stated that it is hard to get an exact number. Regina stated the number of public institutions should be available from the Legislative Lottery website.

SWASFAA Update- Laura Coponiti

Thanked everyone for their hospitality in New Mexico. SWASFAA is well represented at NASFAA

Lee Carrillo is the Past-President of SWASFAA

NASFAA Board Meeting will be held May 23-24 in Portland, OR.

July 17-20 NASFAA Conference in Boston.

No legislative update at this time as we will have federal update with Kevin Campbell.

Laura stated that NM plays an important role in SWASFAA.

Representatives from New Mexico on SWASFAA include Lee Carrillo-past president, Darlene Duvall-Secretary, Amanda Hammer-State President, Janell Valdez-Delegate at Large, Sara Elliott-electronic initiatives and the SCAN newsletter.

SWASFAA newsletter came out in January. Submission deadline is May 15th for next issue.

Decentralized Training-working with NASFAA on this training. Taina Savoit is chair

SWASFAA board meeting end of April

Nomination committees will be active late April-June

SWASFAA Conference will be November 16-18, 2011 in Tulsa, Oklahoma at the Hard Rock Hotel and Casino.

Boot Camp will be November 14-15

Jeff Baker from the Department of Education will give the federal update.

NASFAA will be present.

Lisa Blazer is President-Elect will need volunteers and will be sending volunteer list to committees that will be on the listserv.

Old Business

NMASFAA Listserv will include institutions that are paid members only. Listserv is a benefit to being a member. In the next week we will be wiping out the listserv and adding only the paid members.

If additional members from an institution need to be included, please email to Amanda Hammer, staff names, email addresses and years of service.

New Business

Session evaluations were not given out at the SAP session by Kevin Campbell. Please turn in evaluation forms for that session.

Adjourn

Motion made by Judy to adjourn and seconded by Betty. Meeting was adjourned at 1:15pm.

Respectfully submitted: Michelle Cisneros, 2011 NMASFAA Secretary